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**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING NON-KEY DECISIONS (25 NOVEMBER 2016)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor :Peter Heydon, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF NON-KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I064817	Parks and Open Spaces Quality Improvement - Bluebell Hill	Executive Member for Culture, Corporate Services and Public Protection 30 Nov 2016
I064816	Parks and Open Spaces Quality Improvement - Frog Copse and Domesday Copse	Executive Member for Culture, Corporate Services and Public Protection 30 Nov 2016
I064707	Transfer of Open Space Land to Warfield Parish Council for Allotments	Executive Member for Culture, Corporate Services and Public Protection 2 Dec 2016
I065084	Virtual School Annual Reports 2014-15 and 2015-16	Executive Member for Children, Young People & Learning 12 Dec 2016
I060767	Council Plan Overview Report	Executive 13 Dec 2016
I064228	Transfer of 0.18ha approx of land adjacent to Bull Lane Car Park	Executive 13 Dec 2016
I058315	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 30 Dec 2016
I056283	ICT Digital Strategy 2016-2019	Executive 14 Feb 2017
I064791	Leisure Services Procurement Plan	Executive 14 Feb 2017
I060842	Council Plan Overview Report	Executive 11 Apr 2017

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Nov 2016 in respect of the following:

**TITLE:** Parks and Open Spaces Quality Improvement - Bluebell Hill

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To seek approval for the allocation of S106 funding (£11,000) to support quality improvements at Bluebell Hill (Bullbrook Ward).

To confirm which financial contributions secured from developers under Section 106 of the Town and Country Planning Act 1990 will be applied to the project.

To confirm that the improvements will be implemented by Bracknell Forest Council, Parks and Countryside service, if approved.

**ISSUE REFERENCE:** I064817

**FIRST PUBLISHED:** 27 October 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stephen Chown, Head of Parks & Country Side, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Nov 2016 in respect of the following:

**TITLE:** Parks and Open Spaces Quality Improvement - Frog Copse and Domesday Copse

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To seek approval for the allocation of S106 funding (£7,135) to support quality improvements at Frog Copse and Domesday Copse (Wildridings and Central ward).

To confirm which financial contributions secured from developers under Section 106 of the Town and Country Planning Act 1990 will be applied to the project.

To confirm that the improvements will be implemented by Bracknell Forest Council's, Parks and Countryside service, if approved.

**ISSUE REFERENCE:** I064816

**FIRST PUBLISHED:** 27 October 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stephen Chown, Head of Parks & Country Side, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 2 Dec 2016 in respect of the following:

**TITLE:** Transfer of Open Space Land to Warfield Parish Council for Allotments

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To seek approval for the freehold transfer of open space land to Warfield Parish Council for the purpose of providing allotments.

**ISSUE REFERENCE:** I064707

**FIRST PUBLISHED:** 18 October 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Matt Lunn, Senior Planning Officer, , , .

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a non-key decision on 12 Dec 2016 in respect of the following:

**TITLE:** Virtual School Annual Reports 2014-15 and 2015-16

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

For the Executive Member to note and approve the work of the Virtual School and the impact of the service on looked after children.

**ISSUE REFERENCE:** I065084

**FIRST PUBLISHED:** 8 November 2016

The Executive Member for Children, Young People & Learning will be considering a report prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Kashif Nawaz, Assistant Virtual School Head, , , kashif.nawaz@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 13 Dec 2016 in respect of the following:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To inform the Executive of the Council's performance over the second quarter of 2016/17.

**ISSUE REFERENCE:** I060767

**FIRST PUBLISHED:** 20 April 2016

The Executive will be considering a report prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities, Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ, Tel: 01344 353307, [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 13 Dec 2016 in respect of the following:

**TITLE:** Transfer of 0.18ha approx of land adjacent to Bull Lane Car Park

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To seek approval for the disposal of an area of open space adjacent to the car park at Bull Lane.

**ISSUE REFERENCE:** I064228

**FIRST PUBLISHED:** 30 September 2016

The Executive will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Booth, Principal Surveyor, Corporate Property, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352479, [steve.booth@bracknell-forest.gov.uk](mailto:steve.booth@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Dec 2016 in respect of the following:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I058315

**FIRST PUBLISHED:** 17 December 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Debbie Eley, PA to Director of Corporate Services, Sarah Kingston, Revenue Services Manager, Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1JD, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 355603, Tel: 01344 352097, [debbie.eley@bracknell-forest.gov.uk](mailto:debbie.eley@bracknell-forest.gov.uk), [sarah.kingston@bracknell-forest.gov.uk](mailto:sarah.kingston@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Feb 2017 in respect of the following:

**TITLE:** ICT Digital Strategy 2016-2019

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To outline technology/ICT direction for the next three years. The action plan will be updated on an annual basis.

**ISSUE REFERENCE:** I056283

**FIRST PUBLISHED:** 9 September 2015

The Executive will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Pat Keane, Chief Officer: Information Services, ICT Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 351790, pat.keane@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Feb 2017 in respect of the following:

**TITLE:** Leisure Services Procurement Plan

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To agree the procurement plan for the market testing and potential outsourcing of Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex.

**ISSUE REFERENCE:** I064791

**FIRST PUBLISHED:** 27 October 2016

The Executive will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Damian James, Head of Performance and Resources, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 11 Apr 2017 in respect of the following:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To inform the Executive of the Council's performance over the third quarter of 2016-17

**ISSUE REFERENCE:** I060842

**FIRST PUBLISHED:** 20 April 2016

The Executive will be considering a report prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities, Jean Thomson, PA to the Assistant Chief Executive, Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 353307, Tel: 01344 355604, [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk), [jean.thomson@bracknell-forest.gov.uk](mailto:jean.thomson@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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